

CASWELL COUNTY

BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on November 17, 2015 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jefferies, Chairman; Mr. Kenneth Travis; Ms. Marylene McCain; Mrs. Ethel Gwynn; Mrs. Ethel Fuller; Mrs. Tammy Paschal, Administrative Assistant and Dianne Moorefield, Secretary to the Board.

Mr. Jefferies called the meeting to Order at 9:00 a.m. The Agenda for the meeting was approved upon a motion by Mr. Travis and second by Ms. McCain. Minutes of the meeting held October 20, 2015 were reviewed and approved upon a motion by Ms. McCain and second by Mrs. Gwynn. There was no public address to the Board.

Board Members conducted a quarterly review of the Trust Fund Accounts. The Accounts were approved upon a motion by Mr. Travis and second by Ms. McCain. The Board reviewed the proposed calendar for their regularly scheduled meetings for 2016 and approved the calendar upon a motion by Mrs. Fuller and second by Mrs. Gwynn.

Results of the Subsidized Child Care Monitoring were shared with Board Members. They were also informed that applications for LIEAP assistance would begin December 1, 2015 for the elderly and handicapped and that applications for the general population would begin in January. It was announced that a Veterans Representative would be available here at the agency on Tuesdays from 11:00 a.m. until 1:00 p.m. It was also announced that all staff would participate in the County's Customer Service Training.

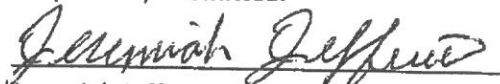
Board Members were informed that three staff were paid overtime for a total of \$349.26. The establishment of a contract for court ordered genetic testing was discussed and an update was provided on one of our Wards who relocated to Texas.

All Supervisors attended the meeting and reported on work within their respective units. Upon questioning, Mrs. Breedlove informed the Board that we have 60 children on the Child Care waiting list.

The next regularly scheduled meeting of the Social Services Board is December 15, 2015 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mrs. Gwynn and second by Mr. Travis, the meeting of the Social Services Board was adjourned at 9:30 a.m.

Respectfully Submitted:


Jeremiah Jefferies, Chairman

Date: 12-15-2015


Dianne Moorefield, Secretary

Date: 12/15/15